

Corridor Metropolitan Planning Organization
Meeting Minutes

February 21, 2008
 City Council Chambers, 4th Floor, Cedar Rapids' City Hall
 1:00 P.M.

Member	Present	Not Present	Proxy
Lu Barron	X		
Brian Fagan	X		
Kay Halloran	X		
Jim Houser	X		
George Kanz	X		
Linda Langston	X		
Kim McCarty		X	
Jerry McGrane		X	
Ian Cullis	X		
Pat Murphy		X	
Paul Rehn	X		
Tom Theis			Dave Van Dee
Boyd Potter		X	
Pat Shey		X	
Jim Doyle		X	
Cedar Rapids Vacancy			
Scott Sylvester	X		
Cedar Rapids Vacancy			
Bill Voss		X	

Staff Present: Adam Lindenlaub, Sam Shea, Drew Westberg, Sushil Nepal.
 Others Present: Tom Treharne.

Chair George Kanz called the meeting to order at 1:05.

AGENDA

1. Approve minutes of previous meeting.

Brian Fagan moved to approve the minutes as mailed. Kay Halloran seconded the motion, which passed unanimously.

2. CMPO Nominating Committee for Election of 2008 Officers.

George Kanz explained that it was time for the election of the Corridor MPO officers for 2008. George stated that the Nominating Committee would need to meet one half hour prior to the next meeting to form a recommendation to the full policy board. George explained that the Nominating Committee was comprised of one representative from each member jurisdiction. Linn County and the cities of Marion and Cedar Rapids were asked who their representatives would be. It was reported that Lu Barron would represent Linn County, Paul Rehn for Marion, and Brian Fagan for Cedar Rapids.

Adam Lindenlaub explained that historically each officer was nominated for the position above them, so the vice-chair would be nominated for chair and secretary for vice-chair, and then a representative not currently an officer for treasurer.

It was agreed that the Nominating Committee would meet at 1:00 pm on March 20th

3. March CMPO meeting.

Adam Lindenlaub explained why the meeting was originally scheduled for March 6th and that moving the planned agenda for that meeting, which was approving the draft FY09 – FY12 TIP, would not have a negative effect on the TIP process.

There was agreement to cancel the planned March 6th meeting and stick with the new monthly meeting schedule.

#Non-agenda: After some discussion it was agreed to move the meeting time of the monthly Corridor MPO meetings from 1:00 pm to 1:30 pm.

4. FY08 – FY11 TIP amendments.

Adam Lindenlaub explained that the two recently awarded Safe Routes to School grants received by Cedar Rapids had to be added to the FY08 – FY11 TIP as well as the previously approved 33rd Avenue SW Viaduct project in order to coordinate the funding with the construction schedule.

Brian Fagan moved to approve the amendments to the FY08 – FY11 TIP. Kay Halloran seconded the motion, which passed unanimously.

5. Annual Audit for July 2006 to June 2007.

Adam Lindenlaub reported that Cedar Rapids' Finance Director recommended an audit be performed annually due to the commingling of CMPO and City of Cedar Rapids funds. Adam stated that, as requested, he contacted Honkamp Krueger & Co. to determine if the cost of an audit is lower if one was performed in the previous year. Honkamp Krueger & Co. stated that a previously performed audit did not have any bearing on the cost of an audit. George Kanz expressed his preference of an annual audit due to the changing of CMPO members over time. Brian Fagan stated he was in agreement with George Kanz and the recommendation of the Cedar Rapids' Finance Director.

Brian Fagan moved to award the annual audit bid to Honkamp Krueger & Co. for \$3,250. Kay Halloran seconded the motion, which passed unanimously.

6. Street Classification of 26th Street SW in Cedar Rapids.

Adam Lindenlaub explained that a request was made to the City of Cedar Rapids by the CRANDIC Railroad Company to vacate a section of 26th Street SW in order to provide another rail crossing to serve ADM's facility expansion. Cedar Rapids' TTAC representatives requested that TTAC review this request because 26th Street SW is a Minor Arterial in the Major Street Network. The traffic model was used to determine the effect of severing the roadway on transportation flow over the network. Adam reported that TTAC recommends CMPO urge the City of Cedar Rapids to not vacate 26th Street SW due to the role of the roadway in providing an important connection in the Major Street Network.

Brian Fagan moved for CMPO to recommend the City of Cedar Rapids not approve the vacation request of 26th Street SW. Scott Sylvester seconded the motion, which passed unanimously.

7. SSWiG Presentation.

Dave Dechant of HDR gave a presentation on the results of the hydraulic flow model performed on the Indian Creek/Dry Run Creek sanitary sewer trunk line. Dave stated that HDR recommends replacing three sections of the sewer line and reassess the population forecasted population growth in the area. Jim Houser noted that CMPO had commissioned a study years ago that recommended addressing individual homes that drain directly into the storm sewer system and that they should be disconnected.

Brian Fagan asked what the potential is of using the Tower Terrace Road corridor for sanitary sewer purposes. George Kanz responded that it is going to be examined during the development of the Tower Terrace Road Corridor Management Plan. Sam Shea responded that the topography is such that it might be able to be used up to Lowe Park. Dave Van Dee asked if the final recommendations include a phasing

schedule. Dave Dechant said it did. Linda Langston moved to accept the hydraulic model and authorize final payment to HDR. Jim Houser seconded the motion, which passed unanimously.

Jim Houser asked if there has been activity by any of the cities regarding sanitary sewer improvements. Dave Van Dee noted that Hiawatha has videoed their lines and added some line. Dave said Hiawatha has a problem in another watershed and will launching program to deal with that issue. Dave said Hiawatha has newer growth and a French drain program underway. Jim Houser asked if Cedar Rapids has been doing anything. Sam Shea noted properties are being grandfathered until code enforcement becomes an issue.

8. Preliminary Roadway and Intersection Design (PRID) Study Extension.

Adam Lindenlaub reported that Hiawatha and Cedar Rapids have expressed interest in having Anderson-Bogert extend the scope of the PRID Study to include the Blairs Ferry Road corridor from Milburn Road NE to I-380 at a cost of \$29,896.52. TTAC discussed this item at its December 20th meeting and is recommending CMPO approve extending the contract.

Brian Fagan asked about the status of an I-380 Study. Adam Lindenlaub gave an explanation of a brief conversation he had with Phil Mescher of IDOT regarding the study of I-80 and the need to examine I-380. Sam Shea said there has been follow up with the consultant, CH2M Hill and the IDOT district office. Brian stated his belief that CMPO should continue to push for a study of I-380 and to inform the Johnson County Council of Governments (JCCOG) of CMPO's desire. Brian said CMPO should think of this as a future policy. Adam Lindenlaub reported that he would discuss this with John Yapp, the Executive Director of JCCOG, at their planned meeting.

Brian Fagan moved to approve the extension of the PRID Study with Anderson-Bogert. Linda Langston seconded the motion, which passed unanimously.

9. Complete Streets Discussion.

ITEMS 9 AND 10 WERE DISCUSSED TOGETHER.

10. Bicycle Friendly Community Discussion.

Adam Lindenlaub gave some background information on the material that was sent as an attachment to the agenda. Adam stated that JCCOG has a Complete Streets policy regarding any projects receiving funding from them. Adam said that the City of Iowa City also has a Complete Streets policy. Brian Fagan noted that Des Moines is also looking at implementing such a policy because Complete Streets and Bicycle Friendly Communities address quality of life and connectivity. Brian said he would like CMPO to discuss this as a policy. Brian suggested having someone from JCCOG or Mark Wyatt of the Iowa Bicycle Coalition to speak to CMPO about these topics. Adam said he would invite Mark Wyatt to speak to CMPO.

11. TPWP Revisions.

Adam Lindenlaub explained that the status of CMPO's participation in the NHTS Add-On and the Traffic Count Program, which were previously approved, needed to be updated in the Transportation Planning Work Program to show that they were active projects and not future projects.

12. Lowe Park District Plan.

Drew Westberg gave a brief explanation and update on the Lowe Park District Plan.

13. Tower Terrace Road Corridor Management Plan.

The Tower Terrace Road Corridor Management Plan is progressing. The Advisory Group has begun discussing implementation strategies based on the goals and objectives previously developed. The Stakeholder Group has faced challenges meeting due to weather, but has identified several issues of concern regarding the proposed facility. The next step is to work with the Stakeholder Group to identify desired land uses within the corridor and roadway design preferences. Once this step has been completed, Staff will provide the Policy Board with a formal project update. Drew Westberg is performing this task.

There were no questions on this item.

14. Bus Stop Inventory for CR Transit.

Staff is continuing the inventorying of new bus stops for Five Seasons Transportation and Parking as they migrate from a “flag down” system to a marked bus stop system. The bus stop sign locations are mapped using GPS (Global Positioning System) to provide an accurate inventory for maintenance and possible movement. Maps were created to help determine ideal spacing of signs based on street layout and proximity to frequented destinations. Once complete, bus stop location amenities such as shelters and ADA accessibility will be cataloged. Sushil Nepal is performing this task.

There were no questions on this item.

15. Countywide Trails Initiative Other Information.

In the Spring, Staff will begin the process of analyzing the approved trail corridors, defining specific locations, configurations and costs, in order to categorize and prioritize them. Adam Lindenlaub is performing this task and staffing this committee.

There were no questions on this item.

16. Floodplain Regulations Discussion.

The committee is expecting to present a recommendation to Corridor MPO soon that will identify the pros and cons of making a floodplain regulation more restrictive. Drew Westberg is staffing this committee.

There were no questions on this item.

The meeting adjourned at 2:30.