

Corridor Metropolitan Planning Organization
Meeting Minutes

August 20, 2009
North Conference Room, Cedar Rapids City Hall North
1:30 P.M.

Member	Present	Not Present	Proxy
Lu Barron			Jim Houser
Brian Fagan	X		
Kay Halloran		X	
Brent Oleson	X		
Bill Bogert	X		
Linda Langston			Les Beck
Jay Kacena		X	
Jerry McGrane		X	
Ian Cullis	X		
Tim Carson		X	
Paul Rehn	X		
Tom Theis	X		
Boyd Potter	X		
Monica Vernon			John Schnipkoweit
Jim Doyle		X	
Samantha Dahlby	X		
Gil Janes	X		
David Zylstra		X	
Bill Voss		X	

Staff Present: Adam Lindenlaub, Beth Chamberlin

Others Present: Cathy Cutler, Gary Rogers, Larry Berns, Robin Kash, Allen Witt, Kirsten Running-Marquardt

Chair Brian Fagan called the meeting to order at 1:35 pm.

AGENDA

Public Comment

None.

Action/Discussion Items

1. Approve Minutes from the July 9th meeting.

Boyd Potter moved to approve the minutes from the July 9th meeting. Gil Janes seconded the motion, which was unanimously approved.

2. Selection of firm for Long-Range Transportation Plan Update.

Adam Lindenlaub explained that a selection committee comprised of MPO Staff, Iowa DOT Staff, the Chair of the Transportation Technical Advisory Committee, and the Chair of the Metro-area Advisory Committee reviewed the seven proposals received for the long-range transportation plan update and selected three for

interviews. The selected firms of Wilbur Smith Associates, Bernardin Lochmueller & Associates, and LSA Associates were interviewed the week of August 10th. The selection committee's recommendation to the Board is to hire LSA Associates. Tom Theis asked where LSA was located. Lindenlaub said they are out of Colorado Springs, Colorado. Fagan asked Cathy Cutler of the Iowa DOT, who was on the selection committee, if they have ever worked with LSA. Cutler said no but that they are comfortable with the firm. Lindenlaub added that head travel demand modeler for Iowa DOT, who was also on the selection committee, liked what he heard during the interview process and also is comfortable with their ability to update the travel demand model. Brent Oleson asked how the Board was notified of the selection committee. Lindenlaub stated that it was notified at a previous meeting. Bill Bogert moved to approve the selection of LSA Associates to perform the long-range transportation plan update. Boyd Potter seconded the motion, which was unanimously approved.

Informational Items

3. Fixed-Route Analysis of CR Transit System.

Lindenlaub explained that SRF Consulting Group, teaming with Bourne Transit Consulting began work on the Fixed-Route Analysis of the metro area transit system the week of August 3rd. The consultant met with Goodwill, Options, and the Witwer Center. Three open houses are planned to gather feedback from the public and present recommendations for feedback. The dates for the open houses are:

- September 22nd
- October 20th
- November 24th

Lindenlaub noted that the times and locations have not been set for the meetings yet but he will notify the Board once they have been determined. Lindenlaub stated that Sushil Nepal is the project manager.

4. Tower Terrace Road Corridor Management Plan.

Lindenlaub explained that three firms submitted proposals for the Tower Terrace Road Corridor Management Plan and Snyder & Associates has been selected to complete this project. Lindenlaub said that Staff has a kick-off meeting scheduled for Friday, August 21st with the consultant.

5. Strategic Communications Plan.

Lindenlaub stated that ten firms submitted proposals to perform the Strategic Communications Plan and a selection committee comprised of MPO Staff and the Communications Liaison for the City of Cedar Rapids reviewed the proposals and have selected four firms for interviews. Those firms are Henry Russell Bruce, Frank N. Magid Associates, West Third Group, and RMS Public Relations. Lindenlaub stated that the interviews will take place within the next two to three weeks and Beth Chamberlin will be the project manager. Oleson asked how many of the firms were local. Chamberlin said that Henry Russell Bruce and Frank N. Magid Associates are local, RMS Public Relations is out of Minnesota, and West Third Group is from Missouri.

Fagan noted that Board Members should be on the selection committees. Lindenlaub stated that future ones would. Lindenlaub stated that this can be addressed in the update to the MPO Bylaws and asked that Board Members notify him of other oddities in the way the Board functions so it can be properly addressed.

Future Agenda Items

Staff was directed to add discussion and possible action on the draft goal statements that were developed previously. Lindenlaub noted the following two items that would also be on a future agenda:

- Discussion of Corridor MPO goal statements
- TTAC Review of the MAC's additional criteria for rating STP projects
- Discussion and possible action on the MAC's recommendation for the Corridor MPO to require all of its projects to take into account accessible transportation elements

Janes gave an update on rail initiatives. Fagan reiterated that current rail initiatives need to be included in the long-range plan update. Jim Houser noted that the Iowa-Cedar Rail project is one of these initiatives and how it might connect to Amtrak.

The meeting adjourned at 1:58.